# **KUNGSLEDEN**

The shareholders of Kungsleden AB (publ) are hereby invited to attend the Annual General Meeting, to be held on Thursday 22 April 2021. Due to the Covid-19 pandemic, and with consideration for Kungsleden's employees, shareholders, board and management, the Annual General Meeting will be carried out only through advance voting.

It will not be possible to attend the Annual General Meeting in person or by proxy. Shareholders are encouraged to ask any questions in advance of the Annual General Meeting, in accordance with the procedure set out below under "Shareholders' right to request information".

A statement by the CEO will be posted on the company's website, <a href="www.kungsleden.se/agm2021">www.kungsleden.se/agm2021</a>, on the day of the Annual General Meeting. The statement is not a part of the formal Annual General Meeting.

## **Conditions for participation**

Shareholders who wish to participate in the Annual General Meeting

shall be registered in the shareholders' register maintained by Euroclear Sweden AB on Wednesday 14 April 2021, and

shall notify the company of their intention to attend the Annual General Meeting no later than Wednesday 21 April 2021 (the weekday before the Annual General Meeting) by casting their advance vote in accordance with the instructions under the heading "Advance voting" below, so that the advance vote is received by Euroclear Sweden AB no later than Wednesday 21 April 2021.

# Nominee-registered shares

In order to be entitled to participate in the meeting, shareholders who have their shares registered in the names of nominees must, apart from giving notice of their attendance at the general meeting, register their shares in their own name so that the shareholder is entered in the share register as per 14 April 2021. Such registration may be temporary (so-called voting right registration) and request for such registration shall be made to the nominee in accordance with the nominee's routines in such time in advance as decided by the nominee. Voting rights registrations effected no later than the second banking day after 14 April 2021 will be considered in the presentation of the share register.

# Advance voting

Shareholders may exercise their voting rights at the Annual General Meeting *only* by voting in advance through so-called postal voting in accordance with Section 22 of the Act (2020:198) on temporary exceptions to facilitate the execution of general meetings in companies and other associations.

A special form shall be used for advance voting. The form is available on Kungsleden's website, <a href="www.kungsleden.se/agm2021">www.kungsleden.se/agm2021</a>. The advance voting form is considered as the notification of participation at the Annual General Meeting.

The completed form must be received by Euroclear Sweden AB (being the administrator of the forms for Kungsleden) no later than Wednesday 21 April 2021. The completed form shall be sent to Kungsleden AB, "Annual General Meeting", c/o Euroclear Sweden AB, P.O. Box 191, SE-101 23 Stockholm, Sweden. The completed form may alternatively be submitted electronically either through BankID signing as per instructions available on <a href="https://anmalan.vpc.se/euroclearproxy">https://anmalan.vpc.se/euroclearproxy</a> or through sending the completed voting form by e-mail to <a href="mailto:GeneralMeetingService@euroclear.com">GeneralMeetingService@euroclear.com</a>.

If a shareholder votes in advance by proxy, a power of attorney shall be enclosed with the form. Proxy forms are available on the company's website, <a href="www.kungsleden.se/agm2021">www.kungsleden.se/agm2021</a>. If the shareholder is a legal entity, a copy of a registration certificate or a corresponding document for the legal entity shall be enclosed together with the form. The shareholder may not provide special instructions or conditions in the voting form. If so, the vote (i.e. the advance vote in its entirety) is invalid. Further instructions and conditions are included in the form for advance voting.

## Proposed agenda

- 1. Election of Chairman of the Annual General Meeting.
- 2. Drawing up and approval of the voting list.
- 3. Approval of the agenda.
- 4. Election of one or more persons to verify the minutes.
- 5. Determination as to whether the Annual General Meeting has been duly convened.
- 6. Presentation of the annual report and the audit report and the consolidated financial statements and the consolidated audit report for 2020.
- 7. Resolution regarding
  - (a) adoption of the income statement and the balance sheet, and the consolidated income statement and the consolidated balance sheet for 2020,
  - (b) disposition of the company's profits in accordance with the approved balance sheet for 2020 and determination

- of the record date for dividends, and
- (c) discharge from personal liability of the Board of Directors and the CEO for 2020.
- 8. Presentation of remuneration report for approval.
- 9. Determination of the number of members of the Board of Directors.
- 10. Determination of remuneration to the Board of Directors and to the members of the committees of the Board of Directors and determination of remuneration to the auditor.
- 11. Election of members of the Board of Directors:
  - (a) Charlotte Axelsson (re-election, the Nomination Committee's proposition),
  - (b) Ingalill Berglund (re-election, the Nomination Committee's proposition),
  - (c) Jonas Bjuggren (re-election, the Nomination Committee's proposition),
  - (d) Christer Nilsson (re-election, the Nomination Committee's proposition),
  - (e) Jonas Olavi (re-election, the Nomination Committee's proposition),
  - (f) Charlotta Wikström (re-election, the Nomination Committee's proposition), and
  - (g) Fredrik Wirdenius (re-election, the Nomination Committee's proposition).
- 12. Election of Chairman of the Board of Directors.
- 13. Election of auditor.
- 14. Resolution to adopt new instruction for the Nomination Committee.
- 15. Resolution on guidelines for remuneration to the senior executives.
- 16. Resolution on authorisation for the Board of Directors to resolve on repurchase and transfer of own shares.
- 17. Resolution on authorisation for the Board of Directors to resolve on new issues of ordinary shares.

# **Proposals**

- Item 1 The Nomination Committee proposes that the Chairman of the Board of Directors, Charlotte Axelsson, or, if she is unable to attend the meeting, the person assigned by the Board of Directors, is elected Chairman of the Annual General Meeting.
- Item 2 The voting list which is proposed to be approved under item 2 of the agenda shall be the voting list drawn up by Euroclear Sweden AB at the request of the company, based on the meeting's share register and advance votes received, and shall be controlled by the persons verifying the minutes.
- Item 4 The Board of Directors proposes that Niklas Johansson, representative of Handelsbanken Fonder, and Erik Durhan, representative of Nordea Fonder, or, if any or both of them are unable to attend the meeting, any of the persons assigned by the Nomination Committee, shall verify the minutes. The persons verifying the minutes shall also control the voting list and that received advance votes are correctly reflected in the minutes.
- Item 7 b) The Board of Directors proposes the Annual General Meeting to resolve on a dividend of in total SEK 2.80 per share, to be paid quarterly in four instalments of SEK 0.70 per share, until the next Annual General Meeting. The record dates for the quarterly dividend are proposed to be Monday 26 April 2021, Wednesday 30 June 2021, Thursday 30 September 2021 and Thursday 30 December 2021. The dividend is expected to be paid by Euroclear Sweden AB on the third banking day after the respective record date.
- Item 8 The Board of Directors proposes that the Annual General Meeting, for advisory purposes, approves the report regarding remuneration to the CEO and the Board of Directors for the financial year 2020.
- Item 9 The Nomination Committee proposes that the Board of Directors shall consist of seven members.
- Item 10 The Nomination Committee proposes that:
  - an annual amount of SEK 220,000 (unaltered) shall be paid to members of the Board of Directors who are not employed by the company, and that an annual amount of SEK 500,000 (unaltered) shall be paid to the Chairman of the Board of Directors,
  - an annual amount of SEK 40,000 per assignment (unaltered) shall be paid to members of the Board of
    Directors who are not employed by the company, for work in committees established by the Board of
    Directors, except for the Chairman of the Audit Committee, to whom an annual amount of SEK 60,000
    (unaltered) shall be paid,
  - the total remuneration to the Board of Directors, including committee work, shall not exceed SEK 2,120,000 (unaltered), and
  - remuneration to the auditors during the term of office shall be paid by approved accounts.
- Item 11 The Nomination Committee proposes that Charlotte Axelsson (elected 2014), Ingalill Berglund (elected 2017), Jonas Bjuggren (elected 2018), Christer Nilsson (elected 2019), Jonas Olavi (elected 2020), Charlotta Wikström (elected 2009) and Fredrik Wirdenius (elected 2020) are re-elected as members of the Board of Directors.

Further information regarding the proposed members of the Board of Directors is available on the company's website at www.kungsleden.se/agm2021.

- Item 12 The Nomination Committee proposes that Charlotte Axelsson is re-elected as Chairman of the Board of Directors.
- Item 13 The Nomination Committee proposes, in accordance with the Audit Committee's recommendation, that the company shall have a registered accounting firm as auditor and that the registered accounting firm Ernst & Young AB shall be elected as auditor for the period until the close of the next Annual General Meeting. Ernst & Young AB has informed that they will appoint the chartered auditor Jonas Svensson as auditor-in-charge if Ernst & Young AB is elected as auditor.
- Item 14 The Nomination Committee proposes that the Annual General Meeting resolves to adopt the following instructions for the Nomination Committee, which shall apply until the General Meeting decides otherwise.

# 1. Composition of the Nomination Committee

The Nomination Committee shall consist of not less than three and not more than five members. Prior to the Annual General Meeting, the Chairman of the Board shall contact the four largest shareholders in the company in terms of votes as of 31 August, and offer such shareholders to each appoint a representative to be part of the Nomination Committee, together with the Chairman of the Board.

If any of the four largest shareholders in terms of votes does not exercise the right to appoint a member, the right to appoint such a member shall be transferred to the largest shareholder/s in turn in terms of votes, which is not already entitled to appoint a member of the Nomination Committee.

Shareholders or natural persons involved in activities competing with the company, or if a conflict of interest otherwise exists, should not be part of the Nomination Committee.

The Chairman of the Nomination Committee shall be the member representing the largest shareholder in terms of votes, unless the Nomination Committee decides otherwise. However, the Chairman of the Board shall never be the Chairman of the Nomination Committee.

The names of the members of the Nomination Committee shall be announced as soon as the Nomination Committee has been appointed, but no later than six months prior to the next Annual General Meeting. The Nomination Committee is appointed for a term from when its composition is announced and up until a new Nomination Committee has been appointed.

In the event that the ownership structure of the company is changed after 31 August but prior to the Nomination Committee's complete proposal for resolution is announced, and if a shareholder that has become one of the four largest shareholders in the Company in terms of votes following the change asks the Chairman of the Nomination Committee to be represented on the Nomination Committee, such shareholder is entitled to, in the Nomination Committee's discretion, appoint a member of the Nomination Committee, whereby the member appointed by the shareholder who no longer is one of the four largest shareholders shall make their seat available.

If a member appointed by a shareholder resigns from the Nomination Committee during the term, or if such member is prevented from fulfilling their assignment, the Nomination Committee shall request the shareholder who appointed that member to, within reasonable time, appoint a new member. If the shareholder does not exercise the right to appoint a new member, the right to appoint such a member is transferred to the closest following largest shareholder in terms of votes, which is not already represented on, or has renounced its right to appoint a member to, the Nomination Committee. Changes in the composition of the Nomination Committee shall be announced as soon as they have taken place.

## 2. The duties of the Nomination Committee

The Nomination Committee shall perform its assignment in accordance with this instruction and applicable rules. Prior to every Annual General Meeting, the Nomination Committee shall as part of its assignment prepare and present proposals regarding:

- number of Board members and auditors and, if applicable, deputy auditors,
- Chairman of the General Meeting,
- election of Board members,
- Chairman of the Board,
- remuneration to the Board, divided between the Chairman of the Board and the other members of the Board as well as remuneration for committee work,
- election of auditors and, if applicable, deputy auditors,
- remuneration to the auditor, and
- changes to the applicable instruction for the Nomination Committee, if deemed necessary.

At a General Meeting other than the Annual General Meeting, the Nomination Committee's proposals shall include the election or elections that are to take place at that meeting.

The Nomination Committee's proposals shall be presented to the Company through its Chairman of the Board well in advance prior to the Company's publication of the notice to attend the Annual General Meeting.

# 3. Meetings

The Nomination Committee shall meet as often as required for the Nomination Committee to fulfil its duties, however, at least once a year. Notice to meetings shall be issued by the Chairman of the Nomination Committee. If a member requests that the Nomination Committee be convened for a meeting, the request must be complied with.

The Nomination Committee is quorate if at least two members are present. Resolutions by the Nomination Committee shall be adopted by simple majority of the members present. In the event of a tied vote, the Chairman shall have the casting vote.

## 4. Remuneration

No remuneration shall be paid to the members of the Nomination Committee. However, the Company shall bear all reasonable costs required for the work of the Nomination Committee. If necessary, the Company may also bear the costs for external consultants that the Nomination Committee deems necessary for the Nomination Committee to be able to fulfill its duty, as well as provide personnel resources such as a secretarial function in the Nomination Committee to facilitate the work of the Nomination Committee.

## 5. The Nomination Committee's attendance at General Meetings

The Chairman of the Nomination Committee shall, at General Meetings, report on the Nomination Committee's proposals or, if that person is unable to attend, someone else appointed by the Nomination Committee (except for the Chairman of the Board).

#### 6. Amendments to these instructions

Item 15

The Nomination Committee shall continuously evaluate these instructions and its work, and present proposals to the Annual General Meeting for amendments to these instructions, which the Nomination Committee has considered to be appropriate.

The Board proposes that the Annual General Meeting resolves on the following guidelines and other terms of employment for senior executives. Senior executives in this context means the CEO and other executive employees within the Kungsleden group. The guidelines shall apply to remuneration agreed after the guidelines have been adopted by the Annual General Meeting 2021. The guidelines do not apply to remuneration decided by the general meeting, such as share- and share price-related remuneration as well as fees to the Board of Directors.

The guidelines' promotion of Kungsleden's business strategy, long-term interests and sustainability

Kungsleden shall create long-term values for customers, employees, the society, shareholders and other stakeholders through three collaborative key activities - active and sustainable management, value-creating development and refinement, and strategic acquisitions and optimization. Kungsleden's long-term goal is to become one of Sweden's most profitable and successful listed real estate companies by having the market's most satisfied customers and committed employees and to deliver an attractive total return to shareholders.

For further information regarding Kungsleden's business strategy, please see the company's website <a href="https://www.kungsleden.se/en/">www.kungsleden.se/en/</a> under the heading "Business Model and Strategy" (which can be found under the section "About Kungsleden").

A prerequisite for the successful implementation of the company's business strategy and safeguarding of its long-term interests, including its sustainability, is that the company is able to recruit and retain qualified personnel. This requires that the company is able to offer competitive remuneration. These guidelines enable the company to offer a competitive total remuneration to senior executives.

The Annual General Meeting 2020 adopted a long-term share price-related incentive plan for the period 2020-2022 (the "LTI plan"). The proposed LTI plan was resolved upon by the Annual General Meeting and is therefore not covered by these guidelines. The LTI plan includes a total of approximately 22 key employees in Kungsleden (including the CEO, deputy CEO and other senior executives in Kungsleden). The performance criteria used to assess the outcome of the LTI-plan, the total return that the shareholders receive on Kungsleden's share, are distinctly linked to Kungsleden's strategy and long-term objective and thereby to the company's long-term value creation, including its sustainability. The LTI-plan further stipulates that half of the cash amount that is paid to the participants shall be invested in Kungsleden shares. For more information regarding the LTI-plan, including the criteria which the outcome depends on, please see the company's website, <a href="https://www.kungsleden.se/en/">www.kungsleden.se/en/</a> under the heading "Remuneration" (which can be found under the section "About Kungsleden", under "Corporate Governance", "Group management").

Variable cash remuneration covered by these guidelines shall aim at promoting the company's business strategy and long-term interests, including its sustainability, and the outcome has therefore mainly been linked to Kungsleden's customer satisfaction and management results.

## Types of remuneration etc.

Kungsleden shall apply the levels of remuneration and employment terms required in order to recruit and retain senior executives with high competence and capacity to reach the set targets, aimed at promoting the company's long-term value creation. The forms of remuneration shall motivate the senior executives to perform at their highest level in order to safeguard the interests of the shareholders.

The types of remuneration shall be market-based, simple and transparent. The remuneration to senior executives shall normally consist of the following components: fixed cash salary, variable cash remuneration, pension benefits and other benefits. Additionally, the general meeting may – irrespective of these guidelines – resolve on, among other things, share-related or share price-related remuneration corresponding to the LTI-plan.

The fixed salary (the "annual salary") for senior executives shall be in line with the market practice and be based on competence, responsibility, experience and performance.

The short-term variable cash remuneration during one and the same financial year may amount to a maximum of 50 per cent of the annual salary for the CEO and deputy CEO, and the highest outcome for other senior executives is 42 per cent of the annual salary during one and the same financial year.

Additional variable cash remuneration may be paid in exceptional circumstances, provided that such extraordinary arrangements are made only at an individual level, either for the purpose of recruiting or retaining executives or as compensation for extraordinary work in addition to the person's ordinary duties. Such remuneration shall not exceed 100 per cent of the annual salary during one and the same financial year.

The pension terms for the senior executives shall be in line with market practice in relation to what applies to corresponding executives on the market where the respective senior executive operates and shall be based on defined contribution pension solutions or follow a general pension plan, in Sweden the ITP-plan. Variable short-term cash remuneration shall not qualify for pension benefits for the CEO or the Deputy CEO. Regarding other senior executives, variable short-term cash remuneration shall qualify for pension benefits, insofar that is agreed with the senior executive. The LTI-plan and corresponding long-term share- and share price-related remuneration shall not qualify for pension benefits. The pension premiums for premium defined pension shall during one and the same financial year amount to a maximum of 35 per cent of the annual salary.

Other benefits may include, for example, life insurance, health insurance (Sw: sjukvårdsförsäkring) and company cars. Such benefits may amount to a maximum of 10 per cent of the annual salary during one and the same financial year.

#### Termination of employment

In the event of termination by the company of a senior executive, dismissal pay is applied with unchanged terms during 4-12 months, as well as a severance pay of 4-12 months' salaries that shall not qualify for pension benefits, which should not be deductible against other income from a new employment or new assignment. In the event of termination by the senior executive, the notice period shall be at least four (4) months.

## Criteria for awarding variable cash remuneration, etc

The variable cash remuneration shall be linked to predetermined and measurable criteria which can be financial or non-financial. There may also be individualized objectives. The fulfilment of the criteria for payment of short-term variable cash remuneration shall be measured over a period of one year. The criteria shall be designed to contribute to the company's business strategy and long-term interests, including its sustainability, by for example being clearly linked to the business strategy or promote the senior executive's long-term development. The short-term variable cash remuneration for the CEO and deputy CEO shall therefore, to a significant extent, be dependent on Kungsleden's management results and the remainder shall be dependent on Kungsleden's customer satisfaction. For other senior executives, the short-term variable cash remuneration shall, to a significant extent, be dependent on Kungsleden's management results, and the remainder shall be dependent on Kungsleden's customer satisfaction and individual objectives respectively.

To which extent the criteria for awarding variable cash remuneration has been satisfied shall be evaluated/determined when the measurement period has ended. The Remuneration Committee is responsible for the evaluation so far as it concerns variable remuneration to the senior executives. For financial objectives, the evaluation shall be based on the latest financial information made public by the company. The Remuneration Committee should exercise its discretion to decide on short-term variable remuneration in a way that means that there is a link between such remuneration and the company's results. In its discretionary assessment, the Remuneration Committee shall also consider sustainability issues.

The Board of Directors shall have the right, under applicable law or contractual provisions, subject to the restrictions that may apply thereunder, to in whole or in part reclaim variable remuneration paid on incorrect grounds.

# Salary and employment conditions for employees

In the preparation of the Board of Directors' proposal for these remuneration guidelines, salary and employment conditions for the company's employees have been taken into account by including information on the employees' total income, the components of the remuneration and increase and growth rate over time in the Remuneration Committee's and the Board of Directors' basis for the decision when evaluating whether the guidelines and the limitations set out herein are reasonable. The development of the gap between the remuneration to senior executives and remuneration to other employees will be disclosed in the remuneration report.

## Remuneration to board members

Board members, elected at general meetings, may in certain cases receive compensation for services performed within their respective areas of expertise, outside of their board duties. Compensation for such services shall be paid on market terms and be approved by the Board of Directors.

# How matters regarding remuneration to senior executives are prepared and decided within the framework and directives resolved by the Annual General Meeting

The Remuneration Committee processes and prepares remuneration matters concerning senior executives. The Remuneration Committee's tasks include preparing the Board of Directors' resolution on proposal for guidelines for remuneration to senior executives. The Board of Directors shall prepare a proposal for new guidelines when a need for material changes of the guidelines arises, but at least every fourth year and submit it to the general meeting for resolution. The guidelines shall be in force until new guidelines are adopted by the general meeting. The Remuneration Committee shall also monitor and evaluate programs for variable remuneration to the senior executives, the application of the guidelines for remuneration to senior executives as well as the current remuneration structures and compensation levels in the company. The CEO and other members of the executive management do not participate in the Board of Directors' processing of and resolutions regarding remuneration-related matters in so far as they are affected by such matters.

# Derogation from the guidelines

The Board of Directors may resolve to derogate from the guidelines, in whole or in part, if in a specific case there is special cause for the derogation and a derogation is necessary to serve the company's long-term interests, including its sustainability, or to ensure the company's financial viability.

Item 16 The Board of Directors proposes that the Annual General Meeting authorises the Board of Directors to pass a resolution on repurchasing and transfer of the company's own ordinary shares.

The Board of Directors proposes that repurchasing of ordinary shares can be made in accordance with the following conditions:

- 1. Repurchase of ordinary shares shall take place on Nasdaq Stockholm in accordance with Nasdaq Stockholm's rules regarding purchase and sale of own shares.
- Repurchase of ordinary shares can be made at one or more occasions for the period up until the next Annual General Meeting.
- 3. Ordinary shares may, at the most, be repurchased so that the company's holding does not at any time exceed 10 per cent of the total number of shares in the company.
- 4. Repurchase of ordinary shares on Nasdaq Stockholm shall be made at a price within the share price spread registered at that time, where share price interval means the difference between the highest buying price and lowest selling price.
- 5. Payment for the shares shall be made in cash.

Furthermore, the Board of Directors proposes that transfer of own ordinary shares can be made in accordance with the following conditions:

- 1. Transfer can be made of all own ordinary shares held by the company at the time of the resolution by the Board of Directors.
- 2. Transfer of ordinary shares can be made at one or more occasions for the period up until the next Annual General Meeting.
- 3. Transfer can be made on Nasdaq Stockholm or otherwise, including a right to resolve upon deviations from the shareholders' preferential rights. Transfer on Nasdaq Stockholm shall be made at a price within the share price interval registered at the time. Transfer of shares outside Nasdaq Stockholm shall be made at market terms at the time of the transfer.
- 4. Payment for the transferred shares shall be made in cash, by capital contributed in kind or by set-off.

The purpose of the authorisations on repurchase and transfer of the company's own ordinary shares, and the reason for the deviations from the shareholders' preferential rights, is to give the Board of Directors flexibility to continuously decide on changes in the capital structure and thereby contribute to increased shareholder value during the upcoming year. The purpose is also to enable repurchased shares as payment for acquisitions, or to settle any deferred payments for such acquisitions, or to finance such acquisitions or deferred payments.

Item 17

The Board of Directors proposes that the Annual General Meeting authorises the Board of Directors to, at one or several occasions during the period up until the next Annual General Meeting, with or without deviation from the shareholders' preferential rights, to resolve on issue of new ordinary shares, insofar as such share issues can be made without amending the articles of association. The total number of ordinary shares issued under the authorisation may not exceed ten per cent of the total number of ordinary shares in Kungsleden at the time of exercise of the authorisation. Share issues made under the authorisation shall be made at a subscription price in line with market terms and, in addition to cash payment, payment may be made by contribution in kind or by set-off.

The purpose of the authorisation and the reasons for any deviation from the shareholders' preferential rights is that share issues could be made to fund acquisitions of real estate or real estate companies, or parts of real estate or real estate companies, or to fund investments in new or existing real estate in situations where the Board of Directors and management of Kungsleden see opportunities to carry out real estate acquisitions to increase the company's growth and improve profit and cash flow, and thereby safeguard the shareholders' interests.

# Majority requirement regarding proposals for resolution in items 16 and 17.

Resolutions under items 16 and 17 are valid only if supported by shareholders holding not less than two-thirds of both the votes cast and the shares represented at the Annual General Meeting.

## Miscellaneous

The Board of Directors further proposes that the Board of Directors, the CEO or the person that any of them may appoint, shall be authorised to make the minor adjustments in the above resolutions as may be required in connection with registration at the Swedish Companies Registration Office and/or Euroclear Sweden AB.

# Documentation

The accounting documents, the audit report and other documents that must be available in accordance with the Swedish Companies Act and the Swedish Code of Corporate Governance, will be kept available at the company's premises and on the company's website <a href="www.kungsleden.se/agm2021">www.kungsleden.se/agm2021</a> no later than 1 April 2021. The documents are presented, and the information is provided, by being available at the company's premises and on the company's website.

Prior to the Annual General Meeting 2021 of Kungsleden, the company will for the first time prepare a remuneration report, present the report at the Annual General Meeting and keep the report available. The report will be kept available in the same way as the above-mentioned documents.

The Nomination Committee's reasoned statement regarding its proposal on the election of Board members and a presentation of the proposed Board members is available at the company's premises and on the company's website, <a href="https://www.kungsleden.se/agm2021">www.kungsleden.se/agm2021</a>. The documents will be sent by post to the shareholders who so request and who state their postal address.

## Number of shares and votes

As per the date of the announcement of this notice, the total number of ordinary shares amounts to 218,403,302 with one vote each, whereby the company holds 2,854,091 own shares.

# Shareholders' right to request information

The Board of Directors and the CEO shall, if any shareholder so requests and the Board of Directors believes that it can be done without material harm to the company, provide information regarding circumstances that may affect the assessment of an item on the agenda, circumstances that may affect the assessment of the company's or its subsidiaries' financial situation and the company's relationship to another group company and the consolidated accounts. A request for such information shall be made in writing to Kungsleden AB (publ), Att: Chanette Claesson-Zsuppán, P.O. Box 70414, SE-107 25 Stockholm, Sweden, or by e-mail to info@kungsleden.se no later than 12 April 2021. The information is provided by being kept available at the company and on <a href="https://www.kungsleden.se/agm2021">www.kungsleden.se/agm2021</a>, no later than as of 17 April 2021. Within the same period of time, the information will also be sent to the shareholders who so request and who state their postal or e-mail address.

## Processing of personal data

For information regarding the processing of your personal data, please see the privacy notice available at Euroclear Sweden AB's website: <a href="https://www.euroclear.com/dam/ESw/Legal/Privacy-notice-bolagsstammor-engelska.pdf">https://www.euroclear.com/dam/ESw/Legal/Privacy-notice-bolagsstammor-engelska.pdf</a>.

Stockholm in March 2021

Kungsleden AB (publ)

The Board of Directors